	<h2>Nursing Department</h2>
Policy Title:	Nursing Program Progression/Withdrawal criteria
Policy Number:	3104.Z004
Effective Date:	January 1, 2024
Last Reviewed Date:	October 30, 2023; June 24, 2024; August 15, 2024

Policy Statement

Nursing progression and withdrawal policy as outlined by the nursing department of the College of the Mainland.

Scope

Progression criteria are established by the faculty and staff.

Definitions

Progression refers to the process of how the nursing students progress through the nursing program. Withdrawal refers to the process of withdrawing from the nursing program, either by the student or faculty.

Responsibilities/Requirements

Students will adhere to the admission and curriculum requirements of the Nursing Program.

Procedures

1. Current requirements of the Nursing Program take precedence over the catalog requirements under which the student entered College of the Mainland.
2. All nursing courses must be completed in the proper sequence as outlined in the nursing curriculum found in the college catalog.
3. Each nursing course must be completed with a grade of "C" or better to progress to the next nursing course.

4. Students must maintain clinical documentation requirements throughout each semester and prior to registering each semester. Students must comply with any newly required clinical documentation mandated by clinical affiliations.
5. If a student fails a nursing theory course within a semester, the student must also withdraw from the clinical component for that course. The student may not enroll in any other nursing courses within a semester in which a nursing course is failed.
6. If a student makes a composite score below 850 on the standardized final exam, they must complete a remediation assignment.
7. If a student fails a clinical course within a semester, the student may remain in the theory course. The student may not enroll in any other nursing courses within a semester in which a nursing course is failed.
8. If a student fails any nursing course during a semester, the student must complete an exit interview by the end of the semester, or after the student has withdrawn or been dismissed from all courses. Failure to complete the exit interview process may impact readmission.
9. Maintain at least a 2.8 GPA for AAS program, 2.0 GPA for VN program, and 2.0 for the BSN cumulative GPA throughout the Nursing Program.
10. Demonstrate Good Professional Character as defined by the BON.
11. Adhere to policies stated in the COM Student Handbook and policies stated in the Nursing Student Handbook.
12. Students who are pregnant and are prescribed bed rest may withdraw before the "W Date". Students who are pregnant and are prescribed bed rest may be assigned an "Incomplete" after the "W Date" if no more than 25% of the points are outstanding, and the student is passing with a 75% or better.

Dismissal/Withdrawal Criteria

A student may choose to withdraw from a course during the semester for several reasons. A student may be withdrawn from a course by the faculty member for many reasons. The following is the established criteria. *If a student withdraws from the same nursing course twice, they are not eligible to reapply to the same nursing program for three years. If a student withdraws from a nursing course and reapplies, and fails the same course, they are not eligible to reapply for the same nursing program for three years.*

Student-Initiated Withdrawal

1. The student will speak with the instructor first to ensure that this is the best option.
2. The instructor will direct the student to contact Advising after it is determined that withdrawing is the best option.
3. The instructor will email the nursing office and the nursing director to inform them of the student's withdrawal.

4. The Advisor will instruct the student on the process of dropping the class.

The student will receive a “D” or an “F” according to the grade at the time of withdrawal if the student withdraws after the “W” day of the semester, or if the student does not officially withdraw from the course according to the steps listed above.

Faculty-Initiated Withdrawal





Faculty may withdraw a student from a course due to lack of attendance, poor academic performance, or for behavior/conduct detrimental to the learning progress of the student, the class, or detrimental to the safety of patients. **A student who has been withdrawn or dismissed for academic dishonesty will not be allowed to reapply to the Nursing Program.**

The Nursing Program will no longer assign a grade of “Withdraw Failing” or “WF” under any circumstances.

Related Policies:

- Admission Criteria
- Readmission Criteria
- Exit Interview

Approvals

Admission/Progression Committee 	Date: June 13, 2024 8-16-24
Nursing Council 	Date: 8/16/24
Director of Nursing: 	Date: 8/19/24
Dean of Instruction: 	Date: 8/28/24